

# 2024-25 VESEP Application - Life Saving Victoria

## Form Preview

### Useful VESEP Application Information

#### VESEP Program Details

The Volunteer Emergency Services Equipment Program (VESEP) is an ongoing program funded by the Victorian Government, which provides grants to local volunteer emergency services groups for operational equipment, vehicles and appliances, and minor facility improvements.

- The 2024-25 VESEP offers grants of up to \$100,000 (excluding GST) to LSV Clubs
- Funding is only available for the financial year in which it is awarded
- The VESEP will fund \$2 for every \$1 contributed by the Club
- A co-contribution by the club is a mandatory condition of the program

You must attach quotations, specifications, photographs and any other material in support of your application.

#### VESEP Application Close Date

The VESEP Applications close: **Friday 14 June 2024.**

**Late applications will not be accepted**

#### How to Apply

VESEP applications will only be accepted by submitting this form.

All questions marked with an asterisk must be completed to enable this form to be submitted.

Once you have completed the form you must select the '**Review and Submit**' tab.

When you have finalised your application and all the required fields have been completed, select the '**Submit**' tab at the top of the form to submit your application.

Upon submission of your application, you will receive an email confirmation and a copy of your application for your records.

**If you do not receive the confirmation email please contact us at** [emvgrants@justice.vic.gov.au](mailto:emvgrants@justice.vic.gov.au).

#### Support from Surf Life Saving Australia Grant Seeking Unit

In support of Life Saving Clubs in Victoria, LSV provides grant support at no charge to Life Saving Clubs through The Surf Life Saving Foundation's Grant Seeking Unit (GSU).

If you would like the GSU to assist with drafting and submitting an application or have any questions regarding the application process, please contact:

**Megan McKay**

Phone: (07) 3177 5814

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Email: Megan.Mckay@sls.com.au

or

### **Zan Marshall**

Phone: (07) 3177 5824

Email: Zan.Marshall@sls.com.au

or

### **Becky Vining**

Phone: (07) 3177 5855

Email: Becky.Vining@sls.com.au

## VESEP Funding Criteria

Applications must meet the VESEP funding criteria. This includes:

- The asset will enhance operational capability
- The group has the appropriate resources to house, operate and maintain the asset
- The asset will provide a net community benefit
- Funding for the asset has not been received under another program
- The group must meet their matched funding formula contribution
- The group can demonstrate that the make and model of all equipment meets agency standards

Additionally:

- Eligible applicants may only apply for one grant
- The project must begin on or after the start of the funding allocation
- Funding should be fully expended by the end of the 2024-25 financial year

Suggested items to apply for are:

- lifesaving gear and equipment

**or**

- building refurbishment/renovation (as distinct from building maintenance).

Life Saving Victoria has set the following priorities for applications:

- 1.OH&S
- 2.Lifesaving Equipment
- 3.Building Works
- 4.Other

All equipment applied for must be approved for use by Life Saving Victoria Clubs and Services and meet the appropriate standards.

Non-approved equipment items will **NOT** be considered.

All building refurbishment/renovation projects will need to have planning permits and Marine and Coastal Act consent in place or evidence of exemptions in order to be considered for funding.

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The Victorian Government encourages where possible and appropriate that grant recipients source their purchases from local businesses (Victorian or Australian).

Clubs should note that the VESEP will not fund recurrent expenditure such as repairs or maintenance.

VESEP will also not fund any core budget requirements, projects currently in progress, and project overspends.

### Assessment of your Application

The VESEP Panel and your agency will review and prioritise your application.

Funding recommendations will be forwarded to the Minister for Emergency Services for approval.

### Notification of Outcomes

After the formal assessment process is complete, all Clubs will be notified in writing of the outcome of their application.

A list of successful grants will be available on [EMV's website](#).

### Need more help?

Contact Life Saving Victoria

#### **Life Saving Operations**

Phone: (03) 9676 6722, Email: [lifesavingoperations@lsv.com.au](mailto:lifesavingoperations@lsv.com.au)

## Applicant Details

\* indicates a required field

**Club Name \***

### Contact Details

**Contact Name \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Position \***

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### Club Postal Address \*

Address

  

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

### Contact Number \*

Must be an Australian phone number.  
Include (03) for land line numbers

### Contact Email \*

Must be an email address.

## Local Government Area (LGA)

### Please select your LGA from the drop down list \*

If you are unsure which LGA you are located in, you can search the [Know Your Council](#) website using your street address.

## Project Details

\* indicates a required field

### Select the type of project you wish to fund \*

- Operational Equipment
- Minor Facility Improvements
- Vehicles and Appliances
- Statewide Initiative

Select all relevant types for your grant application.

### Provide a short project description \*

Provide a short description of what the grant will be used for.

## Project Budget

### Grant Amount Requested (excluding GST) \*

\$

Must be a dollar amount.  
What is the total financial support you are requesting in this application?

### Applicant's Contribution (excluding GST) \*

\$

Must be a dollar amount.

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What is the total co-contribution that your organisation will make towards this project?

**Total Project Cost (excluding GST) \***

\$

Must be a dollar amount.

What is the total cost of your project?

**Description of Equipment/Asset to be purchased**      **Cost of Equipment / Asset (ex. GST)**

Description of Equipment/Asset to be purchased	Cost of Equipment / Asset (ex. GST)
Provide details of the project expenses.	Must be a whole dollar amount (no cents).
	\$
	\$
	\$

**Total Expenditure**

\$

This amount is automatically calculated from the table above.

This amount must match your Total Project Cost.

## Building Refurbishment / Renovation

**Does your project include building refurbishment and/or building renovation works? \***

Yes

No

## Marine and Coastal Act Consent

Note: The Marine and Coastal Act, 2018 requires any building alterations to obtain MaCA Consent for any facilities or structures on Crown Land.

**Do you require Marine and Coastal Act (MaCA) consent? \***

Yes

No

**Upload evidence of MaCA consent or relevant documents \***

Attach a file:

Your application requires evidence of MaCA consent to proceed. Upload recommended size no bigger than 5MB per file. Maximum of 25MB

**Upload evidence from a relevant authority that confirms MaCA consent is not required**

Attach a file:

Your application requires evidence of why MaCA consent is not required to proceed. Upload recommended size no bigger than 5MB per file. Maximum of 25MB

**Provide any additional comments**

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### Planning Permits

**Do you require a planning permit? \***

- Yes  No

**Upload planning permit or relevant documents \***

Attach a file:

Your application requires a planning permit to proceed. Upload recommended size no bigger than 5MB per file. Maximum of 25MB

**Upload evidence from the planning authority that confirms a planning permit is not required**

Attach a file:

Your application requires evidence of why a permit is not required in order to proceed. Upload recommended size no bigger than 5MB per file. Maximum of 25MB

**Provide any additional comments**

### Building Permits

**Do you require a building permit? \***

- Yes  No

**Have you obtained the building permit? \***

- Yes  No

**Upload building permit or relevant documents**

Attach a file:

If a building permit is not uploaded your application can still proceed, however it will be considered a lower priority than a project with a building permit. Upload recommended size no bigger than 5MB per file. Maximum of 25MB

### Justification for Funding Requested

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**Explain why the funding is needed. Detail the benefit to your organisation and the community.\***

Word count:

For example, describe how the project will enhance operational capability. Must be no more than 200 words. Supporting documents can be attached below.

**Describe what resources the club has in place to house, operate and maintain the equipment.\***

For example: who will operate the equipment? Are there any specialised training requirements or certifications needed? Where will the equipment be stored? Will there be any ongoing costs to store and/or maintain the equipment? Must be no more than 100 words.

**Will you receive funding for the same project from another program?\***

Yes  No

"Another program" may include any other local, state or Commonwealth government grant program. This does NOT include the matched contribution from your club.

**What is the name of the other program and how much funding will you receive?\***

**Please confirm that the club is able to meet the matched funding contribution requirement.\***

Yes  No

If this application is successful, the club will need to contribute \$1 for each \$2 of VESEP grant funding. For example, to receive a grant of \$100,000 your matched contribution would be a minimum of \$50,000, to fund a project with a total cost of \$150,000.

Generally, an application is ineligible for VESEP funding where the applicant is not able to contribute the matching funding required.

However, consideration may be given to any significant factors relating to the club's ability to meet this requirement when reviewing the eligibility of your application.

**Confirm the amount of funding the club is able to contribute.\***

\$

Must be a dollar amount.

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This amount should already be included in the budget section on the previous page. Please update the budget section if it differs from the amount you indicate here.

### **Provide an explanation for why your club is requesting special access to the program. \***

Any additional documents supporting your claim of financial hardship can be attached at the end of the application form.

### **Please upload any additional evidence to support consideration of your request**

Attach a file:

### **Is the equipment approved for use by Life Saving Victoria Clubs and Services? \***

Yes  No

Non-approved equipment items will NOT be funded through VESEP. If you are unsure whether the equipment is approved for use, please contact Life Saving Victoria Clubs and Services on (03) 9676 6930 or [lifesavingoperations@lsv.com.au](mailto:lifesavingoperations@lsv.com.au)

## Supporting Documentation

### **Attach your quote(s) to support the funding requested \***

Attach a file:

Recommended size no bigger than 5MB per file. Maximum of 25MB

### **Attach your Life Saving Club's financial statements \***

Attach a file:

Recommended size no bigger than 5MB per file. Maximum of 25MB

### **Attach any further documents to support your VESEP application**

Attach a file:

e.g. Letters of support, business case documents. Recommended size no bigger than 5MB per file. Maximum of 25MB

## Additional Supporting Documentation for Minor Facility Improvements

### **Attach any drawings and designs of the proposed minor facility improvements**

Attach a file:

## Other Considerations

### **Please provide any other comments regarding your application**

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### Declaration

\* indicates a required field

#### By submitting this application form I declare that:

- the information provided in this form and attachments are, to the best of my knowledge, true and correct.
- the applicant matched funding contribution detailed in the Budget section is available for the project in the 2024-25 year.
- I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved.
- I understand Life Saving Victoria and/or Emergency Management Victoria may check any of the statements for the purpose of assessing this application, and I agree to provide any additional information requested.
- I understand this is an application only and may not result in funding approval.
- This application is endorsed by the club's President.

#### Please fill in the details of the club's President as a sign they endorse this application.

**Name of Club President**

\*

Title

First Name

Last Name

**Phone Number** \*

Must be an Australian phone number.  
Include (03) for land line numbers

**Date** \*

Must be a date.